

**ALBERTA HISTORICAL RESOURCES FOUNDATION  
HERITAGE PRESERVATION PARTNERSHIP PROGRAM**  
Record of Donated Labour, Services, Materials, Equipment  
Conservation Grants

- To claim your grant, list the donated labour, services, materials or equipment for the work identified in the Grant Funding Agreement (if applicable) or grant approval letter.
- Enter your information directly on this form or use as a template. Attach supporting statements, if any.
- Eligible portion of in-kind donations is up to 1/3 of cash expenditures. Cash expenditures are recorded in a separate form (Record for Cash Expenditures form).
- Ensure that the Grant Funding Agreement (if applicable) was signed and submitted to the Alberta Historical Resources Foundation.
- Valuation rates to use: \$15/hr for unskilled labour, \$30/hr for skilled labour (e.g. qualified contractors or tradespeople), \$60/hr for heavy equipment and fair market value for professional services and materials/supplies. Do not include GST.

<b>Project</b>						<b>File No.</b>
<b>Briefly describe the work completed</b>						
Date (mm/dd/year)	Name of Donor	Description of Donated Labour, Service, Material or Equipment	No. of Hours	Rate per hour	Total Value	For office use only
<b>Total amount for this page</b> (Use back page if necessary)					\$	
<b>Submitted by</b>				<b>Date submitted</b>		
Printed name			Signature			

Date (mm/dd/year)	Name of Donor	Description of Donated Labour, Service, Material or Equipment	No. of Hours	Rate per hour	Total Value	For office use only
<b>Total amount for this page</b>					\$	
<b>Grand total</b>					\$	