2013-14 ANNUAL REPORT
ALBERTA HISTORICAL RESOURCES FOUNDATION
MINISTRY OF CULTURE

1. MESSAGE FROM THE CHAIR

The Alberta Historical Resources Foundation has been the province's primary instrument to support the work of heritage organizations, communities, municipalities and individuals to conserve historic places and to conduct heritage research, education and awareness.

Through our many programs, including the Heritage Preservation Partnership Program, Municipal Heritage Partnership Program, Alberta Main Street Program and the Provincial Heritage Markers Program, the foundation has supported the efforts of Albertans to preserve and protect Alberta's significant historic resources and promote Alberta's rich and diverse history.

I would like to acknowledge the support the foundation has received from the staff of the Historic Resources Management Branch of the ministry of Culture, whose assistance and technical expertise has been of great benefit to the board in carrying out its mandate.

Also, I would like to thank board members whose terms have expired - Tom Clark, Bob Gaetz, Hazel Hart and Naomi Nind - for their significant contributions to the work of the foundation.

On behalf of the Alberta Historical Resources Foundation, it is a privilege to submit the 2013-14 annual report.

Respectfully submitted,

Fred Bradley, Chair
Alberta Historical Resources Foundation

2. OVERVIEW

Mandate

Created under the *Historical Resources Act* (Chapter H-9), the Alberta Historical Resources Foundation is accountable to the minister of Culture. The foundation is responsible for providing financial and technical assistance for community-based heritage projects, for making decisions on naming geographical features and for acting as an appeal body for proposed designations of historic resources.

Profile

The foundation's mission is to encourage initiatives that preserve and interpret Alberta's rich heritage. The foundation is the Government of Alberta's primary access point for heritage preservation funding. In 2013-14, actual expenditures totalled approximately $8.3 million.

The foundation reports directly to the minister through the board chair, and receives professional, technical and administrative support from the Historic Resources Management Branch of the department. A mandate and roles document specifies the accountabilities and reporting relationships. This document was updated and approved by the board in September 2013 with further changes formally approved in November 2013.

The foundation is also governed by a code of conduct that reflects a commitment to the foundation's values and provides a guide to ethical conduct for all the members.

Board of Directors

The foundation is comprised of a board consisting of individuals from across the province with a shared passion for preserving and promoting Alberta's heritage. The board typically has 12 members. However, the terms of four board members expired in 2012-13, leaving the board with eight members in 2013-14. The terms of three of the eight remaining board members expired in December 2013 and another board member's term expired in March 2014 (see Appendix 1).

Board Meetings and Community Events

Four board meetings were held this year: May 17-18, 2013 in Lacombe/Red Deer, September 6-7, 2013 in Nordegg/Rocky Mountain House, November 29-30, 2013 in St. Albert and February 21-22, 2014 in Olds. Each board meeting included tours of the host community's historic places and discussions with heritage stakeholders. Board members also represented the foundation at a number of events including museum openings, conferences and awards banquets.

Linkages to the Ministry's Business Plan

The foundation's programs are linked to the core businesses, goals and strategies identified in the ministry's business plan for 2013-16 as follows:

> Goal Two: Alberta's rich heritage is promoted, and historical resources are preserved and accessible to Albertans, Canadians and international audiences.

3. RESULTS ANALYSIS

Heritage Preservation Partnership Program

The Heritage Preservation Partnership Program provides financial, technical and professional assistance to a variety of heritage initiatives. Matching grants are available for the conservation of historic places and transportation and industrial artifacts and a range of heritage awareness, publications and research projects that promote greater understanding of Alberta's heritage. The program also offers two scholarships: the Roger Soderstrom Scholarship and the Bob Etherington Heritage Trades Scholarship. Through these grants and scholarships, the foundation continues to assist not-for-profit organizations, corporations, individuals and municipalities in undertaking heritage projects.

In 2013-14, the foundation approved 118 grants from the Heritage Preservation Partnership Program with a total value of $2,120,645 (see Appendix 2).

The department's Heritage Conservation Advisers in the Historic Resources Management Branch continued to manage the high demand for the grant program. This has been accomplished by helping applicants phase conservation projects over several years and by coordinating the timing of applicant submissions.

The first Bob Etherington Trades Scholarship was awarded since it was established in 2009-10.

The foundation paid a total of $1,691,233 in grants this year for the Heritage Preservation Partnership Program (see Appendix 3). Grants were paid upon receipt of signed funding agreements (where applicable) and a thorough review of submitted invoices and/or receipts of actual expenses incurred. In the case of conservation grants, Heritage Conservation Advisers continued to review grant claims and closely monitor projects to ensure that all work complied with the *Standards and Guidelines for the Conservation of Historic Places in Canada.*

Policy Updates and Clarifications

The board approved a number of policy updates and clarifications. These will be reflected in the published funding guidelines.

Updates:

- Funds received from provincial funding sources cannot be used as part of an applicant's contribution to a project. This means that total funds from all provincial funding sources for the same project should not exceed 50 per cent of eligible project costs. Currently, only funds received from other provincial lottery-funded agencies cannot be used as part of an applicant's contribution.

- The application deadlines will be the first working day after February 1st and September 1st and not necessarily February 1st and September 1st.

- The foundation may now consider paying the cost of securing estimates.

- The list of eligible and ineligible work/expenses will be updated.

Clarifications:

- The scope of studies grants and conservation grants were clearly defined. Grants traditionally referred to as feasibility studies grants (file numbers beginning F) are for professional services rendered prior to project tendering and undertaking conservation work. Examples of eligible work include preparation of feasibility studies, concept plans, designs, drawings and construction documents. Conservation grants (file numbers beginning HR) are for work in the tendering and construction phase of the conservation project.

- Applicants must submit detailed and properly documented cost estimates from contractors or certified quantity surveyors.

- Applicants must submit a document from the relevant municipality approving proposed work to Municipal Historic Resources.

Municipal Heritage Services Programs

During 2013-14, the foundation continued to make a significant commitment to encourage communities and municipal governments to undertake heritage planning and conservation projects. This was accomplished through the delivery of advisory services and grant funding through the Municipal Heritage Partnership Program and the Alberta Main Street Program. These two programs are collectively referred to as Municipal Heritage Services Programs.

Alberta's cultural policy, *The Spirit of Alberta,* sets goals to ensure that the province's cultural legacy is protected. The foundation's strategic support of the Municipal Heritage Services Programs meets several aspects of the cultural policy's Goal A:

> Ensure Albertans, throughout the province, have access to a wide range of cultural experiences and opportunities.

The policy's commitment, detailed this goal, to "provide support to communities, municipalities and individuals for the conservation of historic places and for heritage education," describes the core business of the foundation. Through professional advisory services and an established cost-sharing model, Municipal Heritage Services Programs enable the foundation to continue its engagement of municipalities and communities in a focused, sustainable manner.

A total of 14 grant applications were considered for these two grant programs.

Municipal Heritage Partnership Program

Municipal governments may apply on an as-needed basis throughout the year for 50/50 cost-shared funding for heritage surveys, inventories and management plans. Total grants of $171,235 were awarded to seven municipalities (see Appendix 4). Following the terms and conditions outlined in the funding agreements, a total of $226,434 was paid. These payments are for grants awarded this year or in previous years.

On September 19 – 20, 2013, approximately 100 stakeholders from over 35 municipalities gathered at the Ukrainian Heritage Cultural Village and in the Old Strathcona Provincial Historic Area in Edmonton for the seventh annual Municipal Heritage Forum. The forum, focused on "The ABCs of Conservation," featured two days of information on heritage planning and sharing of municipal successes from around Alberta. The forum continues to serve as an excellent opportunity for communities to learn best practices in order to create a future for Alberta's historic places.

Alberta Main Street Program

The Alberta Main Street Program continued its efforts to expand the number of communities with historic commercial areas. Membership in the network is a key first step for communities interested in conserving their historic commercial districts. Communities that are able to maintain the highest standards of performance are eligible for accreditation as Alberta Main Street communities.

To date, five communities have met and maintained the program's standards of performance and have received accreditation. In 2013-14, Old Strathcona (Old Strathcona Foundation) and the City of Camrose joined the City of Lethbridge (Downtown Lethbridge), the Town of Olds (Uptowne Olds) and the Town of Wainwright as accredited Main Street communities.

Quarterly meetings for Main Street Co-ordinators were re-established to provide opportunities for information sharing and program updates. Co-ordinator meetings were held in Olds and Lethbridge.

Two requests for reallocation of residual funds were approved. The City of Camrose reallocated residual funds of up $74,360 to support the salary of a new Main Street Co-ordinator for the first year and several Main Street projects. The Downtown Lethbridge Business Revitalization Zone/Lethbridge Main Street reallocated $35,305 toward stabilization and assessment work for the Bow On Tong Building and Manie Opera House.

The foundation approved seven Alberta Main Street grants worth $51,750 (see Appendix 5) and paid a total of $12,000 for completed Alberta Main Street projects.

Funding to Provincial Heritage Organizations and the Glenbow Alberta Institute

The foundation continued to provide annual funding to six provincial heritage organizations to support the delivery of programs and services essential to fulfill their mandates.

The foundation paid a total of $2,243,226 to the following organizations:
- Alberta Museums Association - $1,725,000
- Archives Society of Alberta - $215,000
- Historical Society of Alberta - $94,000
- Alberta Genealogical Society - $35,000
- Archaeological Society of Alberta - $35,000 and one-time additional grant of $30,000
- Government House Foundation - $40,000 and one-time additional grant of $69,226 for centennial celebrations

The Archives Society of Alberta, Historical Society of Alberta, Alberta Genealogical Society and Archaeological Society of Alberta presented their accomplishments and challenges to the board in May while the Alberta Museums Association presented in September. These presentations are held every two years.

The Glenbow Alberta Institute received $3,176,000 through a service agreement with the ministry to maintain provincially-owned collections of cultural artifacts and scientific specimens. It also received $88,545 as partial payment for a contract to deal with a moth infestation in some of the museum's collections.

Provincial Heritage Markers Program

The foundation funds the design, production and installation of heritage markers to promote greater awareness of the historical people, places, events and themes that have defined the character of the province. The program framework now involves the selection of topics and locations based on department recommendations as well as community requests through a formal application process. Four requests for heritage markers were received. Three requests were approved and one was denied (see Appendix 6).

An urban/trail marker for the Sturgeon River was installed in June in St. Albert. This marker has received a very positive response from the community. Heritage markers about St. Edmund's Anglican Church in Big Valley (urban/trail marker), Town of Drumheller (roadside marker), and David Thompson (roadside marker) are expected to be installed in 2014-15.

Alberta Geographical Names Program

The board, under the authority of the *Historical Resources Act*, makes decisions, with the agreement of the minister, on the naming of geographical features in Alberta. In 2013-14, the board considered and approved one naming proposal. The proposal was to confirm the location of Lusk Creek as a tributary of the Kananaskis River and remove references to Lusk Creek as a tributary of Jumpingpound Creek.

Heritage Awards

The board approved the revised guidelines and nomination form for Heritage Awards 2014. The significant changes include the expansion of the Heritage Conservation Award to include projects on the conservation and interpretation of palaeontological and archaeological resources, the inclusion of self-nominations, and a Declaration Statement signed by the nominee.

5. FINANCIAL STATEMENTS

Financial statements of the Alberta Historical Resources Foundation are included in the ministry's annual report and can be accessed at http://culture.alberta.ca/about/annual-report/2014/AnnualReport-incl-statements.pdf.

Appendix 1
Board of Directors

Name / Position / Original Date of Appointment	Current Term	Expiry Date of Current Term	Duration of Term	Terms Served Including Current	Years Served Including Current Term
BRADLEY, Frederick Member (September 2006) Vice Chair (December 2011 – December 2012) Chair (beginning January 2013)	January 1, 2013	December 31, 2015	3 years	3	9 years, 3 months
CLARK, Thomas Member (March 2004)	March 15, 2012	March 31, 2014	2 years	4	10 years
GAETZ, Robert Member (December 2000 – December 2006, December 2010)	December 2, 2010	December 31, 2013	3 years, 1 month	3	9 years, 1 month
HALLADAY, Laurel (Dr.) Member (December 2010) Vice chair (beginning February 2013)	March 15, 2012	December 31, 2014	2 years, 9 months	2	4 years, 1 month
HART, Hazel Member (November 2006)	January 1, 2011	December 31, 2013	3 years	3	7 years, 1 month
MILLAR, Leah Member (December 2010)	March 15, 2012	December 31, 2014	2 years, 9 months	2	4 years, 1 month
NIND, A. Naomi Member (December 2010)	December 2, 2010	December 31, 2013	3 years, 1 month	1	3 years, 1 month
TOTTEN, Don Member (September 2006)	March 15, 2012	December 31, 2014	2 years, 9 months	3	8 years, 3 months

Appendix 2
Heritage Preservation Partnership Program
Grant Applications Processed

Category	Amount Approved	Number of Applications					
		Approved	Tabled	Denied	Total	Withdrawn	Ineligible
Architectural/Engineering Services	$128,960	12			12	1	
Historic Resource Conservation	$1,534,925	57	9	3	69	2	4
Transportation/Industrial Artifact Conservation	$58,000	3		1	4		
Cemetery Conservation							
Total	**$1,721,885**	**72**	**9**	**4**	**85**	**3**	**4**
Heritage Awareness	$79,220	20		4	24		2
Publications	$23,050	7		2	9		
Research	$278,490	16	1	5	22		
Roger Soderstrom Scholarship	$15,000	2			2		2
Bob Etherington Heritage Trades Scholarship	$3,000	1			1		
Total	**$398,760**	**46**	**1**	**11**	**58**		**4**
Grand Total	**$2,120,645**	**118**	**10**	**15**	**143**	**3**	**8**

Appendix 3
Heritage Preservation Partnership Program
Grants Paid

Category	Amount Paid
Architectural/Engineering Services	$89,676
Historic Resource Conservation	$1,366,719
Transportation/Industrial Artifact Conservation	
Cemetery Restoration	
Total	**$1,456,395**
Heritage Awareness	$26,147
Publications	$28,920
Research	$156,391
Roger Soderstrom Scholarship	$20,380
Bob Etherington Heritage Scholarship	$3,000
Total	**$234,838**
Grand Total of Grants Paid	**$1,691,233**

Appendix 4
Municipal Heritage Partnership Program
Grants Approved

City of Calgary	Heritage Inventory - Crescent Heights, Industrial Heritage and various additional sites	$30,000
Municipality of Crowsnest Pass	Heritage Inventory Phase 2 – Blairmore and Frank	$30,000
City of Edmonton	Heritage Inventory – Newton Neighbourhood	$30,000
City of Fort Saskatchewan	Historic Precinct Site Master Plan	$20,000
City of Medicine Hat	Heritage Inventory Phase 3	$20,000
Town of Raymond	Context Paper	$11,235
Yellowhead County	Heritage Inventory Phase 2 and Heritage Survey Phase 3	$30,000
Total Grants Approved		**$171,235**

Appendix 5
Alberta Main Street Program
Grants Approved

Grant Recipient	Project	Amount Approved
City of Camrose BRZ	Organization	$3,000
Olds Institute for Community and Regional Development / Uptowne Olds	Co-ordinator's salary Marketing grant Economic development Organization Design	$12,000 $3,500 $10,000 $9,000 $9,250
Town of Wainwright	Marketing	$5,000
Total Grants Approved		**$51,750**

Appendix 6
Heritage Markers Program
Approved Applications

Applicant	Topic
Bow River Irrigation District	Lake McGregor Reservoir
Romanian Canadian Society of Alberta	Romanian Settlement
Town of Peace River and Peace River Museum, Archives and McKenzie Centre	St. Augustine Roman Catholic Mission